**VILLAGE BOARD OF TRUSTEES**

**AUGUST 19, 2019 MINUTES**

Mayor Michael VandeVelde presiding

MEMBERS: Dennis Lutes, Al Holbrook, Mike Catalano, Rob Cochran

OTHERS: Becky Jackson, Becki Betts-Paternosh, Ed LeBarron, Andrew Webster, Bonnie Rae Strickland, Jerry Ruch, Tom Tarpley, Ann Kneer, Ed Slate, Dave Haskin, Jamie Jaynes, Chris Reese, Deb Puckhaber

**MAYOR/BOARD**

MOVIE PRODUCTION CONTRACT/APPROVAL

Fire Chief Ruch noted the Fire Department is a Volunteer group and that the Movie Production folks had requested a Standby Crew and an engine and for him to work up a price for that to happen.

**Following Attorney completion of a contract involving the Police & Fire Departments for the upcoming movie production, the board made a motion to pre-approve for the Mayor to sign by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.**

PAGERS

The Fire Chief briefly explained the necessity of efficient pagers for members to have to communicate for emergencies etc. and they are currently reviewing various recommendations for this.

INTERIOR FIREFIGHTER GEAR

It was noted that the gear had been received for some of the interior firefighters and that more will be needed in the future.

UPDATE ON RESTORATION AT FIRE HALL

There is some money in the budget that has been put aside each year; but it will be two more years before they can financially continue with the restroom restoration at the Fire Hall.

DISCUSSION REGARDING STRETCHER FOR FIRE DEPARTMENT

Fire Chief introduced Jamie Jaynes who is filling in for Jon Belcher EMS Captain. It was explained that just the cost for the Stretcher is $19,500; the power-load that loads it into the ambulance is $25,000, and the warranty plan is another $14,000, plus whatever the installation cost would be.

DISCUSSION REGARDING “FLY CAR” CHARGES

There was some discussion in the way that the charges are being made by the billing company for co-pay on ambulance calls. It was felt that this procedure needs to be explained to the residents to clear up any misunderstanding. The Mayor will be in touch with the County to discuss this.

APPROVAL FOR OTTAWAY PARK USE/MOVIE PRODUCTION

**The board made a motion by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously to approve for the use of Ottaway Park as a Staging/Parking area for the upcoming movie production staff (150-200 cars), from September 3rd through September 8th and to allow for the Mayor to sign a contract for the amount $2,000 for liability for damages.**

MINUTES

**The board made a motion to approve the minutes of 7/15/19 by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously.**

RESOLUTION #15-2019/MEUA DELEGATE

**The board made a motion to approve the following Resolution by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.**

Whereas, the Board of Public Works of the Village of Westfield, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

Whereas, the Annual Conference of the Municipal Electric Utilities Association of New York State has been called on September 10-13, 2019 to be held at the

Woodcliff Hotel & Spa, Fairport, NY and,

Whereas, in accordance with the by-laws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that DPW Director, Andrew Thompson, be and is hereby designated as the accredited delegate of the Board of Public Works of the Village of Westfield, New York.

SAFETY RULES

**The board made a motion to approve the updated Safety Rules leaving in the “4.2d & 4.2e” sections by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.**

1ST RESPONDERS WEEKEND-9/7-9/8/19

**The board made a motion by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously to approve for the first weekend of September annually to be celebrated, which will include a parade this year, as First Responders Weekend.**

AFTER SEASON RULES/FEE SCHEDULE FOR OTTAWAY PARK

This will be further discussed at the next board meeting in September.

TREE BOARD

**The board approved the following members to the Tree Advisory Board on a motion made by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously:**

**Bonnie Rae Strickland, Pete Holt, Don McCord, Jerry LaPorte,**

**Wendy Santilli, Matt Golibersuch**

PORTABLE RESTROOMS

Handouts were submitted to the board members for their review. It was agreed to add this to the budget discussions. The Mayor briefly explained the rental/buying costs for these units. These would be a great improvement over the old “blue” porta-pots.

The cost is $4,500 month; if you buy and sell back after 6 months, you would pay $4,500. They can be moved to anywhere in the Village where it is needed and they are ADA compliant. There are pros and cons involved, daily cleaning would be involved, etc.

REQUEST EXECUTIVE SESSION FOR PERSONNEL AND PROPERTY ISSUE

**POLICE DEPARTMENT**

MONTHLY OVERTIME REPORT/UPDATE ONGOING PROJECTS

**The board made a motion to approve the Police Department Report by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.**

**FIRE DEPARTMENT**

MONTHLY REPORT/UPDATE ONGOING PROJECTS

**The board made a motion to approve the July Monthly Report by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.**

**RECREATION DEPARTMENT**

MONTHLY REPORT/UPDATE ONGOING PROJECTS

**The board made a motion to approve the Recreation Department Program Report by Trustee Lutes, seconded by Trustee Cochran and was carried unanimously.**

**CODE ENFORCEMENT**

MONTHLY REPORT/UPDATE ONGOING PROJECTS

**The board made a motion to approve the Code Enforcement Report by Trustee Lutes, seconded by Trustee Cochran and was carried unanimously.**

WAIVE FEE

**Following discussion, the board made a motion to approve waiving the fee for Handicapped Ramp permits by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously.**

**PUBLIC WORKS**

MONTHLY/OVERTIME REPORT/UPDATE ONGOING PROJECTS

**The board made a motion to approve the Public Works monthly report by Trustee**

**TREASURER**

2018-2019 BUDGET TRANSFERS

**The board made a motion to approve the 2018-2019 Budget Transfers by Trustee Lutes, seconded by Trustee Holbrook and was carried unanimously.**

MONTHLY FINANCIAL REPORT

**The board made a motion to approve the Monthly Financial Reports by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously.**

**CLERK**

WARRANTS

**The following warrants, excluding the invoice from Jack’s Welding, were approved on a motion made by Trustee Catalano, seconded by Trustee Cochran and was carried.**

**Capital W# 8 $50,917.73**

**General W#15 $47,137.96**

**Water W#18 $48,466.79**

**Sewer W#15 $46,660.48**

**Electric W#18 201,240.83**

**Electric Distr. W#19 2,932.50**

**The invoice from Jack’s Welding was approved on a motion made by Trustee Cochran, seconded by Trustee Holbrook and was carried with Trustee Catalano abstaining from the vote.**

EXECUTIVE SESSION

**The board made a motion to enter into Executive Session to discuss Personnel and Property by Trustee Cochran, seconded by Trustee Holbrook and was carried unanimously.**

**Following the Executive Session, the board made a motion to adjourn by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.**

ACTION

There was no action taken as a result of the Executive session.

**There being no further business to come before the board the meeting was ended on a motion made by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.**